



1605 Highway 62 NE Corydon IN 47112

(812) 738 2277

Name of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_  
Date of Event: \_\_\_\_\_ # of Players \_\_\_\_\_  
Contact : \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

This signed outing agreement with the outing deposit of \$10 per player will secure your outing date for the 2007 season. Agreement details are effective in addition to the normal rules and regulations of Old Capital Golf Club.

Deposit would be refundable only if the outing is cancelled, in writing, 30 days prior to the event

Golf Outing Price \$\_\_\_\_\_ per player

Includes – \_\_\_\_\_

I. The minimum number of players for an event utilizing a shotgun start is 40. If the event exceeds the minimum number of players contracted, each additional golfer will be charged the per person outing rate. There may be no more than 4 additional players. A minimum guaranteed player count is required 48 hours in advance of the event. If the event does not meet this guaranteed count, the event will be charged for this guaranteed number.

II. Payment for the outing must be made the same day of the event.  
Accepted tender methods- Cash, Check, MasterCard, Visa, Amex and Discover

III. All players must ride – Old Capital Golf Club will provide up to 64 golf cars for every event. Should additional cars be required, cars will be procured by Old Capital Golf Club for an additional fee. Notification of golf car requirements should be received a minimum of 30 days prior to the event.

IV. All players must have their own equipment or rent equipment from the golf shop. Players may not 'share' equipment. Golf Shop rentals are available on a limited basis.

V. Practice balls are not included in the per player price. Players wishing to use the practice facility must pay the appropriate fees in the golf shop.

V. Event prizes and tee gifts must be ordered a minimum of 6 weeks before the event to ensure an "on time" delivery. ***Donated Prizes and tee gifts obtained through other vendors or sources will be assessed a surcharge based on every item's value*** (20% of the Suggested Retail Price per item or comparable item).

IV. All events are responsible for the placement and retrieval of sponsor signs. Sponsor signs left overnight are not the responsibility of Old Capital Golf Club.

V. Golfers who behave in a disruptive or destructive manner will be asked to leave.

VI. It is the event coordinator's responsibility that all players are ready to begin play at the contracted starting time. Old Capital Golf Club will not delay the start time for players who are late to arrive. All golfers are expected to finish their round 4 ½ hours from the actual start time. If all players are not finished in this time frame, players will be asked to leave the golf course.

VII. To maximize the success of your event, Old Capital Golf Club must receive complete information consisting of each golfer's name, pairing and handicap (if applicable) at least 48 hours prior to the event. The Professional staff will create customized scorecards, car signs, and a tournament scoreboard if all information is provided within this time frame. Professional scoring can be provided at the conclusion of your event for a \$25 fee depending on availability.

VIII. Customized golf clinics and club fittings for your guests are also available upon request (prices vary depending on group size)

### **Food and Beverage:**

IX. All beverages must be purchased from Old Capital Golf Club. Individual players may not bring beverages from other sources. Any player that does not comply with this rule will be asked to discard their beverages.

X. A guaranteed food and beverage count is required 7 business days in advance of the event. The above rules and regulations apply.

X. Old Capital Golf Club supplies tables and chairs for up to 150 guests. Any items rented or purchased on behalf of the event, such as additional tables and chairs, will be procured at an additional charge.

XI. Donated food and or beverage items may be used by charitable events on a limited basis. All donated items and their quantities must be approved by the Old Capital Golf

Club management. A minimum \$5.00 per person surcharge will be assessed by Old Capital Golf Club on any donated water, soft drinks or food. Beer may not be brought in off premise under any circumstances. To ensure Old Capital Golf Club does not breach a vendor contract or license agreement, donated beverages are to be delivered by the product vendor directly to Old Capital Golf Club. All donated product must be removed at the end of the event with supervision of an Old Capital Golf Club staff member. Donated beverages should arrive 1 day prior to the event.

XII. The Old Capital Golf Club Bar and Grill closes at 7:00 PM. Any event that requires an extended stay by the Old Capital Golf Club staff is subject to an additional fee and must be approved by Old Capital Golf Club management.

Inclement Weather:

XIII. In the event of rain and or inclement weather, play will continue unless the golf course is closed due to unplayable conditions as determined by Old Capital Golf Club. If play is unable to resume due to the continued threat of lightning or closing of the course, and every player has completed at least nine holes, the event will be deemed completed as a nine hole event. If less than nine holes are completed by any player, all players in the event will receive a rain check for 18 holes to be used within one year of issue date.

XIV. Please be advised that regardless of the situation pertaining to the suspension of golf, the food and beverage portion of the event will continue as planned. There is no provision for delaying the service of the food and beverage to a later date. The event will be responsible for the food and beverage service.

Other Guidelines:

XV. In connection with the golf outing described above, the sponsor agrees to indemnify and hold harmless Old Capital Golf Club Golf Course from any and all claims or liabilities arising out of any actions or omissions of any of the sponsors guests either on or off the premises of Old Capital Golf Club Golf Course. Promotion, engagement or facilitation of illegal activities on Old Capital Golf Club property is prohibited.

XVI. Old Capital Golf Club is not responsible for the damages or loss of any item left on property prior to or following any event. Your outing must receive approval before storing items at the course. All items and materials must be removed from the course before 8:00 AM the day following the event. Old Capital Golf Club is not responsible for the security of these items, and may request that the outing obtain and pay for an approved and bonded security service when valuable merchandise or exhibits are displayed or held overnight at the course.

XVII. Events that have previous agreements with Old Capital Golf Club may be subject to variations of this agreement. Please contact Troy Newport or Zach Lambeck for complete details regarding this policy.

Sponsor Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number \_\_\_\_\_

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Date

Send Agreement and Deposit to:  
Old Capital Golf Club  
Attn: Zach Lambeck [zlambeck@pga.com](mailto:zlambeck@pga.com)  
1605 Highway 62 NE PO Box 116 Telephone (812) 738-2277  
Corydon IN 47112 Fax (812) 738-3337

If you wish to pay your deposit using a credit card please call us.

Use of photographs of the golf course, or Old Capital Golf Club logo in the promotional materials must be approved in writing by Old Capital Golf Club management.

### Outing Worksheet

Answering these questions will help us in preparing for your outing

Was this outing held last year? \_\_\_\_\_ if so at what location? \_\_\_\_\_

Event Date (this year) \_\_\_\_\_ Start Time \_\_\_\_\_

Number of Players \_\_\_\_\_

What is your deadline for player entry? \_\_\_\_\_

Who is the event for (Customers, Employees, Fund Raiser, etc.)? \_\_\_\_\_

Are your players arriving separate or in a group? \_\_\_\_\_

Format of Event \_\_\_\_\_

How many volunteers do you have for the event? \_\_\_\_\_

Would you like to run a snack bar tab? \_\_\_\_\_ if so for whom ( staff, volunteers, players)?

Will you need a beverage cart? \_\_\_\_\_ Rental fee is \$13 per cart – sponsor to provide drivers

Please list all “on-course” contests here: \_\_\_\_\_

Would you like to give out a tee gift? \_\_\_\_\_

Do you need tables for registration prior to the event? \_\_\_\_\_

Do you need to buy extra prizes from the golf shop? \_\_\_\_\_

Do you need help with a rules sheet? \_\_\_\_\_

Would you like the golf shop to prepare a scoreboard? \_\_\_\_\_

Do you need professional scoring (\$25 fee)? \_\_\_\_\_

Do you have any special requests or requirements for your event? \_\_\_\_\_

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